



Board Members Present			
T	Rod Betit	P	Jerome List
A	Bill Hogan	P	Pat Luby
A	Jeff Davis	P	Tom Nighswander, MD
P	Al Parrish – Represented by Stevi Morton	P	Paul Sherry
T	Garth Hamblin	P	Alex Spector
T	Marilyn Kasmar	T	Karen Perdue
		Ad Hoc:	
		P	Rebecca Madison, AeHN Director
		T	Theresa Cooper, Recorder

P=Present / T=Teleconference / A=Absent or Otherwise Represented by Guest

Guests Present	
Linda Boochever, Alaska EHR Alliance	Carolyn Heyman-Layne, Sedor, Wendlandt, Evans & Filippi LLC

Supporting Documents: Draft Meeting Minutes dated 11/18/09, Draft Agenda dated 1/20/10, Draft AeHN HR Policies, Draft AeHN Procurement Policy, SDE related documents

TIME	AGENDA ITEM – Presenter/Discussion	Consensus/Action
11:30 am	<p>1. CALL TO ORDER The regular meeting of the AeHN Board of Directors was called to order at 11:37 a.m.</p> <p>a. Welcome and Introductions Following introductions in person and by phone, it was determined that a quorum was present in order to conduct business.</p> <p>b. Approval of Minutes President Sherry called for a Motion to approve the draft Minutes of the last board meeting. Motion by Tom Nighswander to approve the draft Minutes dated November 18, 2009 as presented, seconded by Pat Luby. Motion passed unanimously.</p> <p>c. Approval of Agenda President Sherry provided a brief review of the draft Agenda, including revisions and called for a Motion to approve as modified. Motion by Alex Spector to approve the draft Agenda dated 1/20/10 as modified, seconded by Stevi Morton. Motion passed unanimously.</p> <p>2. EXECUTIVE SESSION President Sherry proposed that the Board enter into Executive Session in order to discuss the state of affairs in regard to AeHN. Motion by Pat Luby to enter into Executive Session, seconded by Tom Nighswander. Motion carried unanimously. The AeHN Board of Directors entered into Executive Session at 11:45 a.m.</p>	<p>Meeting convened at 11:37 a.m.</p> <p>MOTION AeHN Meeting Minutes dated 11/18/09 approved as presented</p> <p>MOTION AeHN draft Agenda dated 1/20/10 approved as modified</p> <p>MOTION AeHN Board of Directors enter into Executive Session at 11:45 a.m.</p>

MOTION

Motion by Tom Nighswander to move out of Executive Session, seconded by Jerome List. Motion carried unanimously and the AeHN Board moved out of Executive Session at 1:09 p.m.

AeHN Board of Directors move out of Executive Session at 1:09 p.m.

3. EXECUTIVE DIRECTOR'S REPORT

Rebecca Madison reported that AeHN filed for the Regional Extension Center (REC) grant in December and there is still no word on the awards. Other applicants have not heard either, so we do not know if selections from the first round have been made. Because ONC has not made the first round determinations, applicants were asked to move into the second round. The ONC provided feedback from the first round and communicated that to AeHN prior to our second round application submission. The grant award for the REC is between \$4M and \$5M. The second grant we have been working on is the Beacon Community Grant. It is a \$15M grant that we will be filing for on February 1. Most of the participants have provided letters of support. Dr. Nighswander asked if both grants are from ONC and Rebecca replied that yes they are.

The FCC Contract is on hold until the State Designated Entity issue is resolved. Rebecca filed for an extension with the FCC in early December when it became apparent that there may be a delay with the SDE selection. Since then, FCC has received more extension requests using the same template. Now it looks like FCC will grant every participant an extension based on the number of requests. This would allow for approximately five more years on the FCC project. There was a request to clarify why there is a hold on the FCC project. Rebecca responded that if we are not selected as the SDE, AeHN would need to reevaluate its decision to accept the funds. Paul added that the SDE is the foundational block. Rebecca said the sustainability plan requires the State to pay a major portion of the HIE and the match for the FCC project. If AeHN does not have the status and the money goes to another entity, the current project may not be sustainable.

There was a question regarding the status of the distribution of dollars by population. Rebecca and Paul will be in Washington, DC in February and have scheduled meetings to discuss this further with Alaska legislators.

4. APPROVAL OF NEW POLICIES

Paul Sherry moved to the review of new policies stating these are general, small non-profit set of policies in the areas of Human Resources and Procurement that were sent out for review last week. The policies may be modified, enhanced or otherwise improved, but the current version allows AeHN to move forward in these areas with guidance. These policies need to be in place to allow AeHN staff to move forward quickly if grants or the SDE status are awarded. There was a question as to who was consulted to develop the HR policies. Rebecca replied that it was Lou Christie, an HR consultant who has worked with non-profit organizations throughout Alaska.

Paul noted that if AeHN receives the SDE status, some of the current contracted employees may need to be transferred to AeHN as direct employees. Current staff are contracted to AeHN and through grants can either become employees of AeHN or we can continue to employ them contractually. More discussion will follow regarding this at the next meeting. President Sherry asked if there are any questions about the policies. Marilyn Kasmar announced that they have many small non-profit policies that APCA would be happy to share.

There was a question regarding the approval authority level. Rebecca responded that it is the Executive Director and referred to pages 12 and 13 of the Procurement Policy. There was also a question about a spending limit. Rebecca replied that the spending limit is addressed in the bylaws and that the policy does say who the Executive Director reports to. Paul Sherry noted that we can always adjust these as we move forward. President Sherry called for a

	<p>motion to approve the draft Human Resources and Procurement Policies as written.</p> <p style="text-align: right;">MOTION</p> <p>Motion by Jerome List to approve the draft AeHN Human Resources Policies and AeHN Procurement Policy as written, seconded by Pat Luby. Motion carried unanimously.</p> <p>5. ALASKA EHR ALLIANCE UPDATE Linda Boochever reported that AEHRA and AeHN are finishing up the EHR Selection project and contract negotiations with two vendors. One contract is finished. Greenway has been contracted and eMDs is still being negotiated. Carolyn Heyman-Layne is working with eMDs and hopes to have a complete contract by the end of the month. Next steps will be getting the news of the selected vendors out to providers. The AEHRA business plan is being rewritten in light of the changes nationally and lays out a new approach for the organization in terms of goals and objectives.</p> <p>6. ARRANGEMENTS FOR NEXT MEETING The date of the next AeHN Board of Directors meeting is Wednesday, February 17, 2010. Pat Luby offered to hold the meeting at AARP if space is available.</p> <p>7. ADJOURNMENT President Sherry asked if there were any other items for discussion. Hearing none, the AeHN Board of Directors meeting adjourned at 1:27 p.m.</p>	<p>Draft AeHN HR Policies and Procurement Policy approved as written</p> <p>The next meeting date is 2/17/10</p> <p>Meeting adjourned at 1:27 p.m.</p>
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