



2440 East Tudor Road
PMB 1143
Anchorage, AK 99507
(907) 770-2626

AeHN BOARD OF DIRECTORS

Paul Sherry

President, AeHN
Health Policy Strategist, Alaska
Native Tribal Health Consortium

Dr. Jerome List

Vice-President, AeHN
President, Alaska EHR Alliance

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Secretary, AeHN
Advocacy Director, AARP Alaska

Garth Hamblin

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CFO, Bartlett Regional Hospital

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Providence, Alaska Region

Dr. Tom Nighswander

Assistant Regional Dean
Alaska WWAMI Program

Marilyn Kasmar

CEO, Alaska Primary Care
Association

Bill Streur

Commissioner
State of AK, DHSS

Jan Harris

Vice Provost for Health Programs
University of Alaska

Alex Spector

Director, Alaska VA Healthcare
System

Jim Yarmon

President/CEO, Yarmon
Investments

AeHN Board of Directors Meeting

October 19, 2011

11:30 AM to 1:00 PM

**Location: Alaska Native Tribal Health Consortium,
Conference Room 4, 4000 Ambassador Drive,
Anchorage, AK 99508**

Dial in: 866-856-0521, 4045847#

Business Agenda

1. Call to Order/Paul Sherry

- a. Welcome and Introductions
- b. Approval of Minutes
- c. Approval of Agenda

2. President's Report/Paul Sherry

3. Transition of Board Member duties/Paul Sherry

4. Executive Director's Report/Bill Sorrells

5. Orion Contract Change Requests/Bill Sorrells

6. Marketing Plan / Alaska EHR Alliance Update/Linda Boochever

7.Statewide ARRA Projects/Paul Cartland

8. Arrangements for next meeting

9. Adjournment



Board Members Present			
A	Davis, Jeff – Premera BC/BS	P	Luby, Pat - AARP
T	Hamblin, Garth – Bartlett	P	Nighswander, Tom, MD - ANTHC
A	Harris, Jan – University of AK (NV)	A	Perdue, Karen - ASHNHA
P	Al Parrish – Providence (Proxy – Stevi Morton)	P	Sherry, Paul - Tribal
P	Kasmar, Marilyn - APCA	P	Spector, Alex –VA, AFHCP
P	List, Jerome, MD - AEHRA	A	Bill Streur, DHSS (Proxy - Paul Cartland)
		P	Jim Yarmon – Yarmon Enterprise

P=Present / T=Teleconference / A=Absent / NV=Non-voting Member (Quorum = 7 Voting Members or Member Proxies)

Guests Present		
Carolyn Heyman-Layne, AeHN		

Supporting Documents:

TIME	AGENDA ITEM – Presenter/Discussion	Consensus/Action
6:43 pm	<p>1. CALL TO ORDER The regular meeting of the AeHN Board of Directors was called to order at 6:43 pm</p> <p>Welcome and Introductions It was determined that a quorum was present in order to conduct business.</p> <p>a. Approval of Agenda President Sherry provided a brief review of the agenda.</p> <p>b. Approval of Minutes President Sherry provided a brief review of the minutes from August 17, 2011 and called for a motion to approve. There was a motion by Jim Yarmon to approve the minutes, seconded by Pat Luby. Motion carried unanimously.</p> <p>2. Seat New Board Member, Deb Erickson Deb Erickson is nominated as a new board member representing the Alaska Health Care Community. President Sherry asked for a motion to approve Mrs. Erickson as a new AeHN board member. There was a motion by Thomas Nighswander to approve, seconded by Stevie Morton. Motion carried unanimously.</p>	<p>Meeting convened at 6:43 pm</p> <p>Motion to approve Minutes dated 8.17.11 as written. Motion passed unanimously.</p> <p>Motion to approve Ms. Deb Erickson as a new AeHN Board Member. Motion passed unanimously.</p>

3. Carolyn Heyman-Lane (AeHN Policy Review)

Carolyn Heyman-Lane went over the AeHN Policies for review. The Securities Policies were approved by the Legal Workgroup. There were very few changes except for portable media. These Policies were all reformatted so they are in the AeHN formal policy format.

Carolyn Heyman-Lane went over each Policy with the Board members.

Stevie Morton asked a question on who is the privacy and security officer for AeHN? Paul and Bill addressed this question.

Stevie Morton made a suggestion to ensure cross linkage of the HIPAA Policy with the HR Policies.

President Sherry asked for a motion to approve the Security Policies (2.00-2.400). There was a motion by Alex Spector to approve, seconded by Pat Luby. Motion carried unanimously.

Motion to approve the AeHN Security Policies (2.00-2.400). Motion passed unanimously.

President Sherry asked for a motion to approve the Privacy Policy (3.100) as long as it is cross referenced with the HR Policy. There was a motion by Thomas Nighswander to approve, seconded by Jim Yarmon. Motion carried unanimously.

Motion to approve the AeHN Privacy Policy (3.100) with a cross reference to the AeHN HR Policy. Motion passed unanimously.

President Sherry asked for a motion to approve the Underserved Policy (5.100). There was a motion by Pat Luby to approve, seconded by Thomas Nighswander. Motion carried unanimously.

Motion to approve the AeHN Underserved Policy (5.100). Motion passed unanimously.

President Sherry asked for a motion to withdraw the Independent Consultant Policy. There was a motion by Stevie Morton to approve, seconded by Jim Yarmon. Motion carried unanimously.

Motion to approve withdrawal of the AeHN Independent Consultant Policy. Motion passed unanimously.

Carolyn mentioned that the next review will be on the AeHN Bylaws and that this requires an extended discussion of governance. A retreat will be planned for the AeHN board to go over these. Bill Sorrells and Carolyn Heyman-Lane will work on putting this retreat together.

4. Paul Sherry (FCC Pilot Project Status RFP)

President Sherry went over the RFP for the FCC Pilot Project with the AeHN Board of Directors. President Sherry asked for a motion to a) Review GCI eligibility again b) close the RFP and move ahead with the review of the GCI Proposal and c) give authorization for the Executive Director to move ahead. There was a motion by Jim Yarmon to approve, seconded by Thomas Nighswander. Motion carried unanimously.

Motion to approve the Executive Director of AeHN to proceed with the GCI Proposal for the FCC. Motion passed unanimously.

9. ARRANGEMENTS FOR NEXT MEETING

The next scheduled AeHN Board Meeting will be held October 19, 2011. A note will be sent out to AeHN Board Members about a retreat in the next two months.

10. ADJOURNMENT

The AeHN Board of Directors meeting adjourned at 7:30 pm

AeHN
Executive Director Report
Oct 2011

Financial:

- Working with State DHSS on spend plan for remaining \$795K and \$1.2M (~\$1.99M)
- Working on funding delta of \$1.24M for FY12
- REC grant: \$407K remaining
- ~\$417K in AeHN funds via Wells Fargo
- REC monthly expenses ~\$45K (90% reimbursement from REC grant)
- HIE monthly expenses ~ \$34K (re-starting to invoice DHSS/HIT for Oct 2011 actual expenses)
- Starting official audit of all financials...required for grant programs, etc.

HIE

- 16 organizations signed data use agreements
- ON-going work to connect to Nation-Wide Health Information Network (NwHIN)
 - Expected approved to connect ~Nov 2011
- HIE acceptance testing completed Sep 2011
 - Very successful acceptance testing in Fairbanks
 - Ready to go live for Phase I
 - Waiting for contract addendum with State
 - \$1M due to Orion Health to move into production
- Policies being developed/matured for AeHN/HIE operations
- Leaders assigned to all workgroup/committees
- Working towards solutions to get HL7 out of RPMS for tribal sites
 - Testing beginning for HL7 messages...solution looks very promising
 - State could also benefit from work
- Future Orion solution (Nov 2011) will make it easier for HIE participants to share data
- AeHN applying to participate at HIMSS conference in HIE demo area
- Pilot Sites (bold are sites exchanging providing data and signed AeHN/data use agreements)
 - ANMC
 - Providence
 - **Fairbanks Memorial Hospital**
 - Barlett Regional Hospital
 - **TVC**
 - Heart Institute
 - **TCC (RPMS EHR site)**
 - Bristol Bay (RPMS EHR site)
 - Valley Medical
 - LaTouche
 - Air Force

REC Grant

- Working with ONC to reduce provider sign-up milestone to more realistic goal...will positively impact success of review in Mar 2012.
 - Positive review will yield future further grant award for year ¾ of \$250K/year
- Free AeHN membership (July-Sept 2011) for REC eligible orgs/providers including Rural / Critical Access Hospitals has contributed to increase in sign ups.
 - Very successful membership campaign
 - Recommend continuing for potential REC program participants
 - Does exceed budgeted line time per policy
- Provider Outreach
 - 310 eligible providers have signed on for REC services...24% increase since Sept annual meeting
 - 'No stone left unturned' with visits / calls to all practices
 - Workshop at Providence...~20 participants
 - Qualis Health presentation...~35 participants
 - Physician Assistant conference...~60 participants
 - Mat-Su Hospital REC / HIE agreements sent on to corporate for execution.
 - See AEHRA report
- ASHNHA grant funding for "Center" staff travel to Alaska to convene a bootcamp for CAH/RH leadership.
- REC workforce development
 - AeHN staff completing UA/HIT Workforce Development program,
 - Developing staff for practice of services vs. passing the work to consultants outside Alaska...first work starting Oct 2011
 - REC staff attended ONC Practice of Services Bootcamp...great jumpstart for workforce development
 - Developing Meaning Use assistant services

FCC Rural Health Care Pilot

- \$10+M project to improve broadband performance
- Evaluating single proposal by GCI
- 109 Alaska sites participating via LOAs
- NOTE: FCC approved timeline waiver request...extended one year
- Expect to have proposal recommendation for Nov 2011 meeting

Coordination with State of Alaska

- Assisting with State HIT plan for ONC/CMS
- Monthly meetings with State HIT Coordinator
- Joint education/outreach
- Meaningful Use workgroups
- Immunization registry workgroup...no status

- HIT MU Clinical working group...no status

Staffing:

- HIE helpdesk contract...ready for go-live
- Internship...on hold

Network Meetings

- HIMSS: REC/HIE Roundtable – monthly
- AHEN
- CHIME StateNet
- AKMGMA Forum
- Rural Broadband CoP
- ONC EHR Vendor Selection CoP
- ONC REC Senior Leadership Meetings
- ONC Practice & Workflow Redesign Full CoP Meeting
- Alaska Federal Healthcare Partnership
- ANTHC HIE Taskforce
- Commonwealth North
- HIMSS HIE Summit (planning committee)
- HIMSS Chapter meetings
- Alaska Federal Healthcare Partnership
- More....