



Board Members Present			
A	Davis, Jeff – Premera BC/BS	P	Luby, Pat - AARP
T	Hamblin, Garth – Bartlett	P	Nighswander, Tom, MD - ANTHC
T	Harris, Jan – University of AK (NV)	P	Perdue, Karen - ASHNHA
P	Al Parrish – Providence (Proxy – Stevi Morton)	P	Sherry, Paul - Tribal
P	Kasmar, Marilyn - APCA	P	Spector, Alex –VA, AFHCP
P	List, Jerome, MD - AEHRA	P	Bill Streur, DHSS (Proxy - Paul Cartland)
		P	Jim Yarmon – Yarmon Enterprise

P=Present / T=Teleconference / A=Absent / NV=Non-voting Member (Quorum = 7 Voting Members or Member Proxies)

Guests Present		
Linda Boochever, AEHRA	Benjamin V. Tsosie, ANTHC	Carolyn Heyman-Lane, AeHN
Richard Hall, ANTHC		

Supporting Documents:

TIME	AGENDA ITEM – Presenter/Discussion	Consensus/Action
11:40 am	<p>1. CALL TO ORDER The regular meeting of the AeHN Board of Directors was called to order at 11:40 am</p> <p>Welcome and Introductions It was determined that a quorum was present in order to conduct business.</p> <p>a. Approval of Agenda President Sherry provided a brief review of the agenda. William Streur would like to present updated information from Cognasante.</p> <p>b. Approval of Minutes President Sherry provided a brief review of the minutes from September 21, 2011 and called for a motion to approve. The following items needs to be changed in the minutes:</p> <ul style="list-style-type: none"> • Item number four in the minutes is approved upon research • Stevi Morton’s first name to be corrected in minutes • Location of the September 21, 2011 meeting needs to be corrected to the Hotel Captain Cook <p>There was a motion by to approve the minutes. Motion carried unanimously.</p>	<p>Meeting convened at 11:40 am</p> <p>Motion to approve Minutes dated 9.21.11 as written. Motion passed unanimously.</p>

Presidents Report (Paul Sherry)

President Sherry gave his report to the AeHN Board of Directors. He took opportunity to write a letter to Commissioner Streur about the HIE work so that the State contract and Orion contract line up and that AeHN needed to move additional resources as part of the contract. President Sherry wanted to make sure AeHN is moving ahead with a state appropriation request. The Letter was received on Tuesday, October 18th by Commissioner Streur and AeHN is looking forward to Mr. Streur's feedback. President Sherry mentioned that he received communications from Al Parrish to transition responsibilities to Stevi Morton. Deb Erickson will also give an update on her status.

AeHN has received a lot of feedback from different people on the Annual meeting, and that we appreciate support from different people. President Sherry would like to move ahead to get objectives received. We have some key action points coming up this Fall. President Sherry asked the Board Meeting attendees if there were any questions.

President Sherry talked about a Board member status, and said he received a nice communication from Mr. Parrish, moving on from his role from Providence. Sometime this Fall AeHN would like to take the time to recognize Mr. Parrish for his start up work with AeHN.

President Sherry asked for a motion to approve a transition of responsibilities from Al Parrish to Stevi Morton. There was a motion by Thomas Nighswander to approve, seconded by Jim Yarmon. Motion carried unanimously.

Deb Erickson gave an update on her status as an AeHN Board Member. She stated the body for SB133 does not exist for this nonvoting seat within the Department of Health and Social Services and that she will need to resign after one month on the AeHN Board in this nonvoting seat. Mrs. Erickson mentioned that we do already have a link with Department of Health and Social Services through current AeHN Board Member Jeff Davis and that she communicates regularly with Paul Cartland. Mrs. Erickson stated that the commission continues to have a series of standing recommendations of health information technology. The annual report will provide an update on the work that AeHN and EHR Alliance are doing.

A question was asked if we could ask the commission for another person or if this position is null and void and if we are in compliance with the law? Commissioner Streur addressed this question. President Sherry asked if we would need a two way dialogue with the Commission. Commissioner Streur will follow up on if AeHN needs a follow up conversation on this.

Deb Erickson will submit a formal letter of resignation and wrap this up with the department of law.

President Sherry asked for a motion to approve acceptance of Deb Erickson's resignation as an AeHN Board Member. There was a motion by Thomas Nighswander to approve, seconded by Jim Yarmon. Motion carried unanimously.

Motion to approve a transition of responsibilities from Al Parrish to Stevi Morton. Motion passed unanimously.

Motion to approve acceptance of Deb Erickson's resignation as an AeHN Board Member. Motion passed unanimously.

Developments with AeHN (William Streur)

Mr. Streur briefed the AeHN Board with key points from a report by Cognasante. Cognasante is a recognized expert in this area and this assessment is based on AeHN's documented product and assessment of interviews. Areas of the report are scored with green, yellow and red indicators.

Key points recognized were

- governance lacks insufficient transparency
- insufficient definition of membership value
- required HIE policies and procedures not yet in place to support HIE
- no risk management plan or risk assessment

Additional accountability was necessary from the AeHN Board and AeHN staff. A final report will be sent to the AeHN Board of Directors c/o Bill Sorrells. Within two weeks of receipt of this report, an action plan will be required back.

The State of Alaska is looking for a corrective action plan by the end of November.

A question was asked if we knew that this reporting was being done. President Sherry addressed this question.

Bill Sorrells stated that once we get this report we will work to correct these items.

President Sherry stated that we reconnect as a Board at the end of November to go over a corrective action plan.

Karen Perdue thanked the Commissioner for coming here and providing a report. We can look at this as a self assessment. Karen pledged to renew her efforts to be involved and use this as a guide and opportunity.

Bill Sorrells would like to go over the 5 areas as scored and respond to the findings.

President Sherry stated we will forward the report out to all Board members and put this report on the November 11th schedule.

Bill – ED Report

Bill gave his report to the BOD of Directors and a written report was sent out via email to the AeHN Board of Directors. Topics covered included updates on the following: Financial, HIE, REC Grant, FCC Rural Health Care Pilot, Coordination with the State of Alaska, Staffing, and Network Meetings.

Financial

Bill stated that we are waiting for a contract with the State of Alaska. In our REC grant with core funding, AeHN has 407K left and 470K left in the Wells Fargo account. AeHN currently spends 45K a month, most of this on salaries. The burn rate for the HIE is 34K, much of that is salaries. We have an agreement with the HIE coordinators that starting in October AeHN will start invoicing the State of Alaska. AeHN is starting an official audit of all of our finances starting November 1st, 2011. We have not signed an agreement yet.

HIE

There are currently 16 organizations that have signed DUA's. HIE acceptance testing went very well. Orion health

might be willing to let us move forward on some clinics. There is data flowing from pilot organizations. As we are demonstrating the clinical portal and we are using test data, organizations are waiting for approval to use this service. AeHN has policies approved by the AeHN Board we are posting them to our website. HL7 Solution for IHS RPMS is looking very positive. TCC is satisfied with the solution that is in place. The Orion solution allows for a continuity of care document and will be in production next month. The State of Alaska can benefit from work from the RPMS solution as the State uses RPMS. AeHN was asked to consider putting in a demo package to show our version of the HIE at an upcoming conference.

REC Grant

AeHN is actively working with the ONC Coordinator. AeHN staff will be attended a CAH/RH Boot camp Training in Houston, TX this month. AeHN is working with the ONC to come up with more achievable sign up numbers and may be reduced to 600. An Operations Plan and Mitigation Plan were provided to Paul Cartland. We have over 300 providers signed up for REC Services. Bill Sorrells has met with Providence and is looking at having Providence Health Systems as one of the vendors. AeHN has been providing a lot of presentations on HIE and REC. We are working with ASHNA to target rural hospitals and to help them to find meaningful use.

A question was asked if we know how we are doing with the community health center sign ups? Bill Sorrells addressed this question.

FCC Rural Health Care Pilot

AeHN reviewed documentation and we did not see anything in the way that prevents GCI from participating in the 2nd phase. Carolyn Heyman-Lane reviewed documentation as well and also talked to Rebecca Madison. GCI has a presentation October 27th – if all goes well the group will make a recommendation to the AeHN Board of Directors or will propose something else. We are still waiting on feedback and input from other organizations. A Recommendation will be made the next time we meet.

A question was asked if a meeting notice will be sent out to the AeHN Board of Directors for this meeting on 10/27/2011. Bill Sorrells addressed this question and Michelle Gonzalez will send out a meeting notice.

Coordination with the State of Alaska

We are continuing to work with the state of Alaska.

Staffing

Erin Edin is a new employee of AeHN and will be working with the REC Program. We currently have 3 organizations that want us to do consulting with them.

A question was asked on where someone can find a list of the acting AeHN workgroups. Bill Sorrells addressed this question.

A recommendation was made about Orion's offer to move forward without a contract. Bill Sorrells and President Sherry addressed this concern. President Sherry recommended that we give the plan to State, finish negotiations and once an amendment is made we are free to move forward

There was a question on the auditing process. Bill Sorrells addressed this question.

President Sherry asked for a motion to approve the formation of an ad hoc Audit Committee, consisting of President Sherry, Dr. List and Garth Hamblin, in lieu of a Finance Committee. The Audit Committee would review the proposals and report back to the AeHN Board their recommended selection. There was a motion by Karen Perdue to approve, seconded by Stevi Morton. Motion carried unanimously.

network responsibilities policy – Paul Sherry

Document handed out to AeHN Board for review

Change Requests – Bill Sorrells

Bill Sorrells would like the consent of the AeHN Board to proceed with these Change Requests to the Orion Contract. There are fees associated with these changes as well as upfront costs to provide the licenses. There is also an annual certificate fee of a thousand dollars which will need to be paid by AeHN. These requirements came from ONC after AeHN's contract with Orion. AeHN will need to purchase in advance a certain number of provider mailboxes.

Bill Sorrells mentioned that there is a requirement from ONC to have push messaging for all providers and that there will be a cost to get certificates of authenticity. Stevi Morton asked if this puts the cost up in the 100k category. Bill Sorrells addressed this question. There was a question if there is already a change in the state contract. Bill Sorrells addressed this question. Stevi Morton offered that we hold this before we commit anything to Orion.

The following questions were asked:

- Will this affect providers and subscription with AeHN, Bill Sorrells addressed this question.
- What is the total layout for this? 1k to Orion or 11K? Bill Sorrells addressed this question.
- Do we know how many providers would be interested in this? Bill Sorrells addressed this question.

President Sherry asked for a motion to approve Change Request 001 subject to completion of contract/review with the State of Alaska. There was a motion by Jim Yarmon to approve, seconded by Stevi Morton. Motion carried unanimously.

Motion to approve Change Request 001 subject to completion of contract/review with the State of Alaska. Motion passed unanimously.

President Sherry asked for a motion to approve Change Request 002 subject to completion of the contract/review with the State of Alaska. There was a motion by Jim Yarmon to approve, seconded by Stevi Morton. Motion carried unanimously.

Motion to approve Change Request 002 subject to completion of the contract/review with the State of Alaska. Motion passed unanimously.

William Sorrells mentioned that the demonstration environment will include any subsequent items and we will not be charged for additional work.

Bill Sorrells gave an overview to the Board of Directors on what this Change Request means. It gives us capability to

access similar health information from the DOD, anyone who signed a support agreement This allows us to connect to other HIE's. There is a onetime set up fee of \$100k and it will take us at least three months to make the connection with the VA and DOD. There are subsequent mail box fees and AeHN could elect to cover the cost – large chunk is 100 k to get connected. It is in the best interest of Alaskans to get connection to the NHIN.

President Sherry asked for a motion to approve Change Request 004 subject to pending negotiations/contract with the State of Alaska. There was a motion by Stevi Morton to approve, seconded by Jim Yarmon. Motion carried unanimously.

Motion to approve Change Request 004 subject to pending negotiations/contract with the State of Alaska. Motion passed unanimously.

9. MARKETING PLAN / ALASKA EHR ALLIANCE UPDATE

Linda Boochever gave her report to the BOD of Directors and a written report was sent out via email .Linda encouraged the AeHN Board to read the report and watch for the new television ad that is coming out at the end of October. There is currently a radio ad that is running. AeHN has been at a lot of conferences in the past two months.

Bill mentioned that the Annual ONC Grantee Meeting is next month. Bill Sorrells and staff will be going to Washington, DC to attend this meeting. Information will be provided back to the AeHN Board of Directors.

9. ARRANGEMENTS FOR NEXT MEETING

The next scheduled AeHN Board Meeting will be held November 11, 2011. The AeHN Board will be looking at the Bylaws and the report from Cognasante report. It was recommended that the AeHN Board of Directors get a preliminary review of the report and then finalize it at the end of November. A proposed date of 11/28/11 will be scheduled for a review of the report.

10. ADJOURNMENT

The AeHN Board of Directors meeting adjourned at 1:50 p.m.