



<b>Board Members Present</b>			
P	Davis, Jeff – Premera BC/BS	P	Luby, Pat - AARP
T	Hamblin, Garth – Bartlett	P	Nighswander, Tom, MD - ANTHC
T	Harris, Jan – University of AK (NV)	P	Perdue, Karen - ASHNHA
T	Stevi Morton – Providence	P	Sherry, Paul - Tribal
T	Kasmar, Marilyn - APCA	P	Spector, Alex –VA, AFHCP
T	List, Jerome, MD - AEHRA	P	Bill Streur, DHSS (Proxy - Paul Cartland)
		P	Jim Yarmon – Yarmon Enterprise

**P=Present / T=Teleconference / A=Absent / NV=Non-voting Member (Quorum = 7 Voting Members or Member Proxies)**

<b>Guests Present</b>		
Carolyn Heyman-Lane, AeHN	Carl Kegley, Banner Health	Benjamin Tsosie, ANTHC

**Supporting Documents:**

<b>TIME</b>	<b>AGENDA ITEM – Presenter/Discussion</b>	<b>Consensus/Action</b>
11:43 am	<p><b>1. CALL TO ORDER</b>            The regular meeting of the AeHN Board of Directors was called to order At 11:43 am</p> <p><b>Welcome and Introductions</b>            It was determined that a quorum was present in order to conduct business.</p> <p><b>a. Approval of Agenda</b>            President Sherry provided a brief introduction of attendees at the meeting. President Sherry provided a brief review of today’s agenda and called for a motion to approve. There was a motion by Thomas Nighswander to approve the agenda, seconded by Pat Luby. Motion carried unanimously. There was a request from Karen Perdue to talk about the Hospital workgroup. This will be added to the agenda during the workgroup discussion.</p> <p><b>b. Approval of Minutes</b>            President Sherry provided a brief review of the minutes from October 19, 2011 and November 11, 2011 and called for a motion to approve. It was noted that the meeting notes from November 28, 2011 are not official meeting minutes. There was a motion by Jim Yarmon to approve the minutes, seconded by Karen Perdue. Motion carried unanimously. It was noted that on the Annual Meeting minutes, Deb Erickson was representing the Health Care Commission (not Community).</p> <p><b>Presidents Report (Paul Sherry)</b></p>	<p>Meeting convened at 11:43 am</p> <p>Motion to approve Agenda dated 12.21.11 as written. Motion passed unanimously.</p> <p>Motion to approve Minutes dated 10.19.2011 and 11.11.2011 as written. Motion passed unanimously.</p>

President Sherry reported that he has been in regular communication with Bill Sorrells to make sure the Cognosante report was complete and submitted. President Sherry had a one on one with Paul Viskovich, the President of Orion Health Systems regarding progress made and when contract payments will be made.

**DHSS (Paul Cartland)**

Mr. Cartland gave an overview on the AeHN and State corrective action plans. Cognosante has gone through and reviewed the response. Paul plans to have meetings during the first week of January with the AeHN Executive Director, AeHN staff, and Cognosante to collectively come up with a plan for correcting issues. Outcomes will be provided to the AeHN Board for approval before it's passed onto the Commissioner. Paul Cartland said there is still significant concern about the Sustainability Plan. ONC liked 90% of what was submitted for the ONC corrective action plan.

Paul Cartland will propose that the ONC provide technical assistance in January to put together a webinar to educate laboratory representatives in February 2012. The goal of this is a webinar with a participation rate of 20-25%. Paul Cartland mentioned that one of the issues is there is no meaningful use requirement that someone receives structured lab results.

**Review and adopt Bylaws Amendments (Carolyn Heyman-Layne)**

The document titled Resolution of Board of Directors of the Alaska eHealth Network was emailed out to the AeHN Board but was not printed out for the board meeting. Carolyn Heyman-Lane summarized the proposed amendments.

An amendment was recommended regarding terms to address the term of the commissioner, who has to serve as long as they are the commissioner: adding "with the exception of permanent members required by law".

There was a motion to approve the resolution as amended by Jim Yarmon, seconded by Karen Perdue. Motion carried unanimously.

**Schedule Officer Elections (AeHN Board)**

President Sherry mentioned that since the Bylaws have been amended he would like to move forward and schedule Officer elections at the January 2012 board meeting. The board will also make arrangements for staggered terms.

**Policies to discuss/adopt (Carolyn Heyman-Layne)**

Carolyn gave an overview of the three policies (sanction, workgroup, transparency) that were sent forward electronically to the AeHN Board of Directors.

Sanction Policy – we have sanctions for individual employees but not individual network users. This policy will need to be reviewed in January 2012.

Network responsibilities to be reviewed in January 2012

Motion to approve the AeHN Bylaws Resolution. Motion passed unanimously.

Transparency Policy

Carolyn Heyman-Lane gave an overview of the Transparency Policy. She stated that the only change is that the meeting materials will be posted/distributed more than one day in advance (we need to do 5 days notice) – this anticipates that this information is pushed out 5 days ahead and posted on the website.

President Sherry called for a motion to approve the Transparency Policy with changes made. There was a motion by Thomas Nighswander to approve the minutes, seconded by Garth Hamblin. Motion carried unanimously.

Workgroup Policy

This Policy establishes a framework for workgroup structure and operations.

There was discussion about standardizing the names for workgroups, providing for temporary workgroups, and establishing charters for workgroups. We can make these changes and bring to policy back for action at the next meeting.

**Bill Sorrells (Executive Report)**

Mr. Sorrells discussed major points of his written report and responded to questions.

There was a recommendation for a letter from the AeHN Board to be sent to the State of Alaska regarding concerns and expectations regarding payment. It was recommended that we document what we have done as a board to answer the state's concern and how to keep this project moving forward.

Bill Sorrells advised that one of the requirements from the ONC is for the board to take part in a non-profit HIE training. This will be scheduled in early January.

**Discussion on Sustainability Plan (Bill Sorrells)**

There was discussion on the status of the Sustainability Plan. President Sherry mentioned that in order to further define the sustainability plan we need to have more review with the major stakeholders. This Sustainability Plan has been sent to Commissioner Streur. There was concern expressed about how the requirement for payor contributions would be implemented.

**Approval of AeHN response to Cognosante report**

President Sherry called for a motion to approve the report from AeHN to Cognosante along with the addition of a letter explaining AeHN's concerns. There was a motion by Jim Yarmon to approve, seconded by Thomas Nighswander. Motion carried unanimously.

Motion to approve the Transparency Policy with changes made. Motion passed unanimously.

Motion to approve the response from AeHN to Cognosante with the addition of a letter from AeHN. Motion passed unanimously.

**Action on recommended HIE Beta Testing for Pilot Sites**

Orion would like to move forward on user acceptance testing. President Sherry stated our understanding is that this is acceptable as long as additional costs are not incurred.

**9. ARRANGEMENTS FOR NEXT MEETING/DISCUSSION OF MEETING DATES FOR January-March 2012**

The next scheduled AeHN Board Meetings will be held January 18, February 15 and March 21<sup>st</sup>, 2012.

**10. ADJOURNMENT**

The AeHN Board of Directors meeting adjourned at 2:27 p.m.